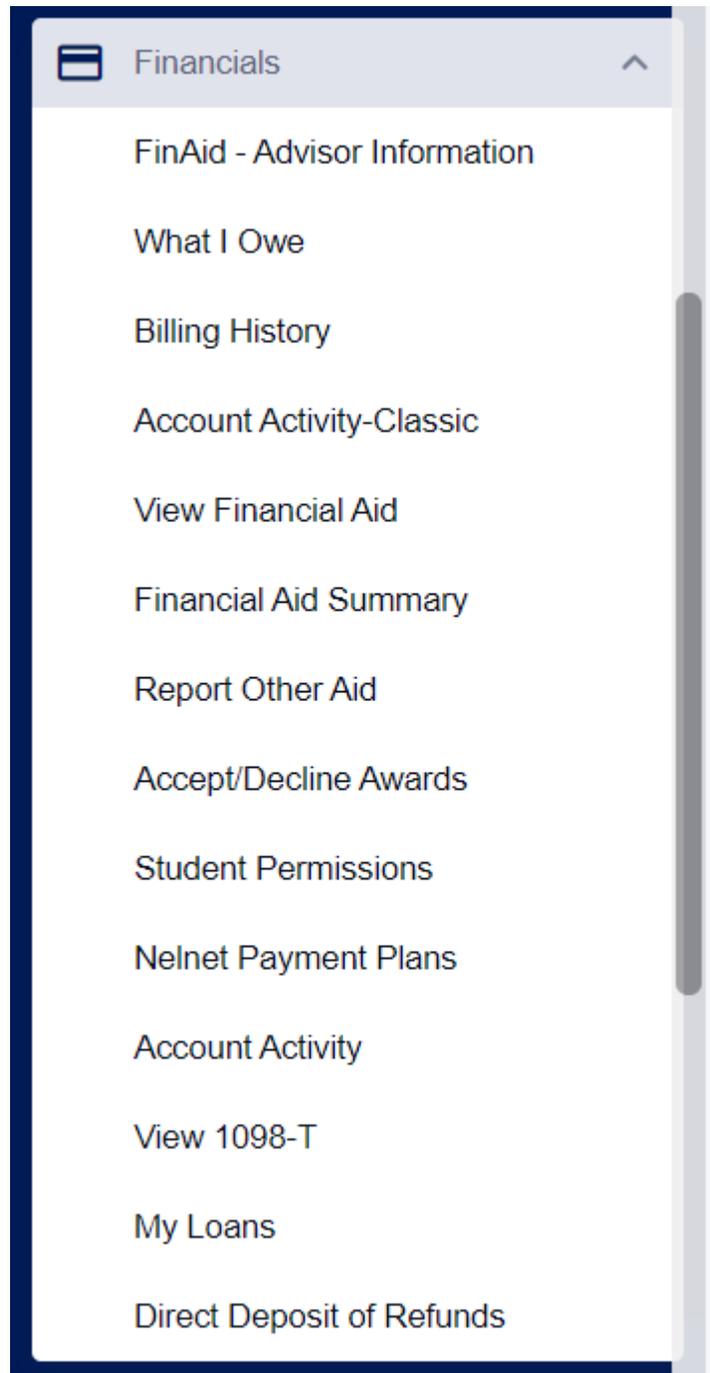
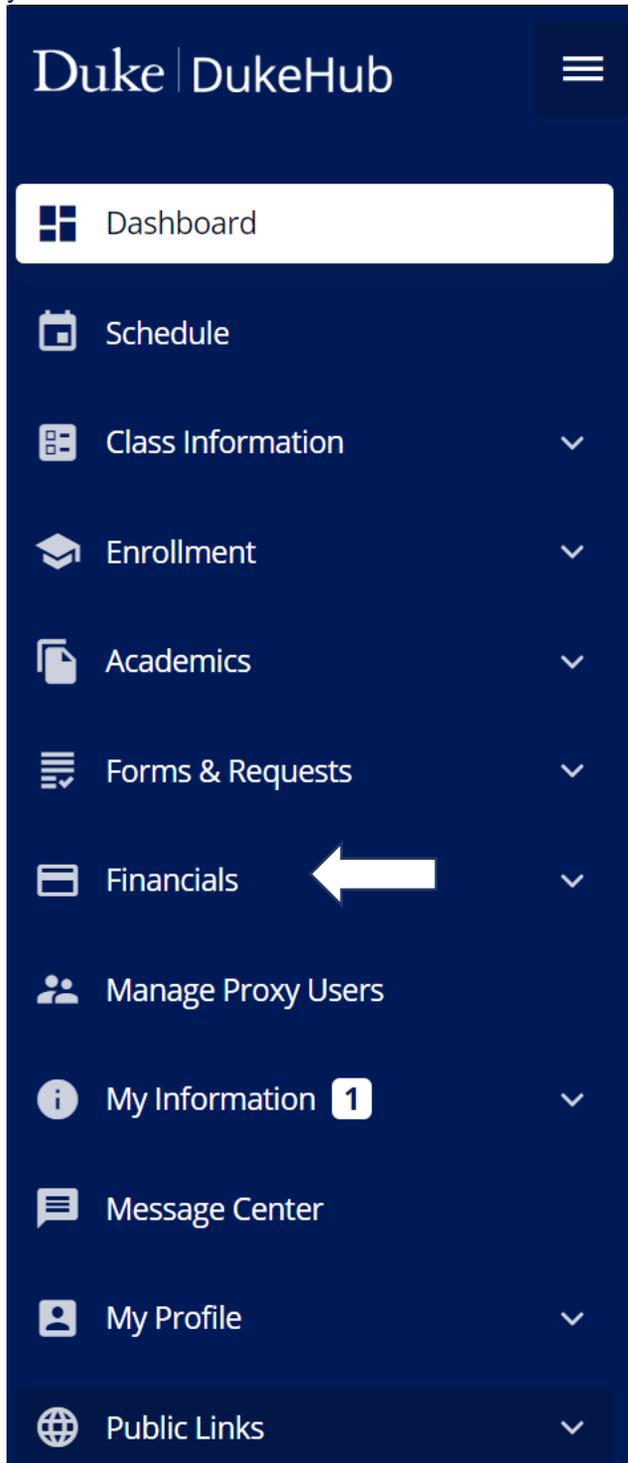


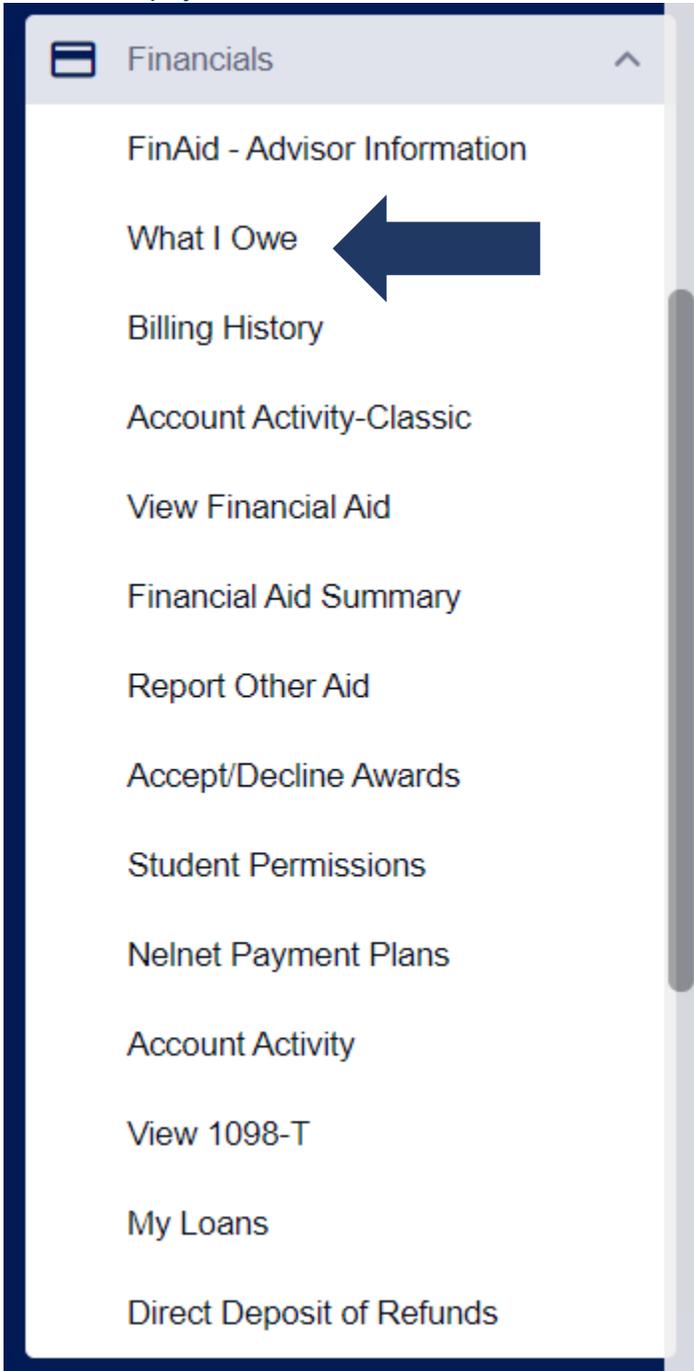
Financial Tab in DukeHub

Expand the Financials tab to get to all Financial information. Information related to both Financial Aid, and to your student account can be found in this area.



Bursar Related pages

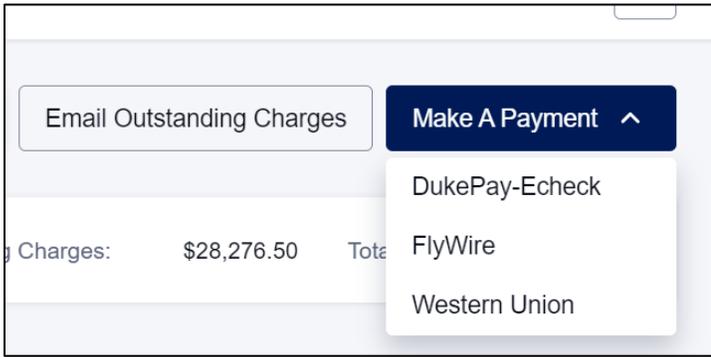
To make a payment click on the "What I Owe" tab.



Please Note – Anticipated Aid is not calculated into the What I Owe amount. View the Billing History to see the anticipated aid and the amount you are required to pay by the due date.

Click on the drop down to show the payment options, and choose which option you are using.

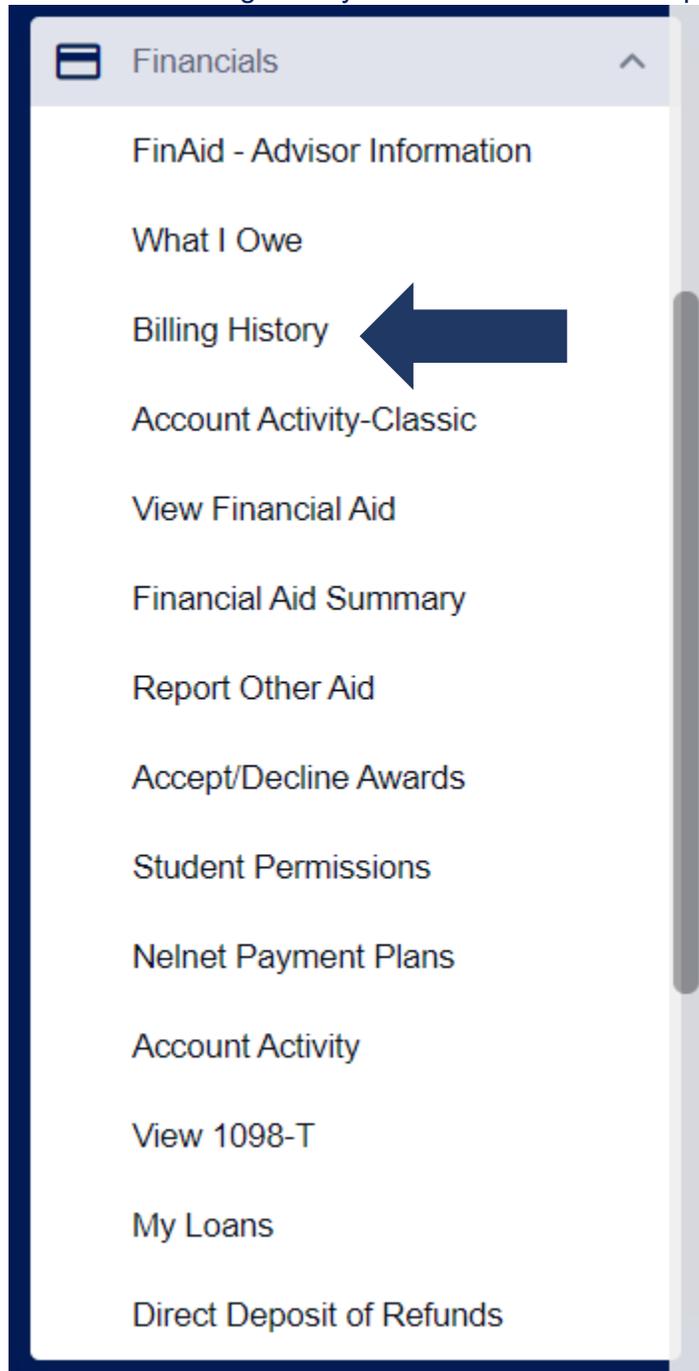




The option you choose will open in a new window. Make sure your pop-up blocker is disabled.

How to see previous bills

Click on the “Billing History” tab in the Financials drop down



All the bills will be listed, by due date. If you click an invoice, a new window will open with the PDF version of the bill. (please make sure the pop-up blocker is disabled for the PDF to be viewed)

Billing History

View/Print Bills for

Invoice Due On 01/07/2021

Invoice Due On 11/17/2020

Invoice Due On 10/19/2020

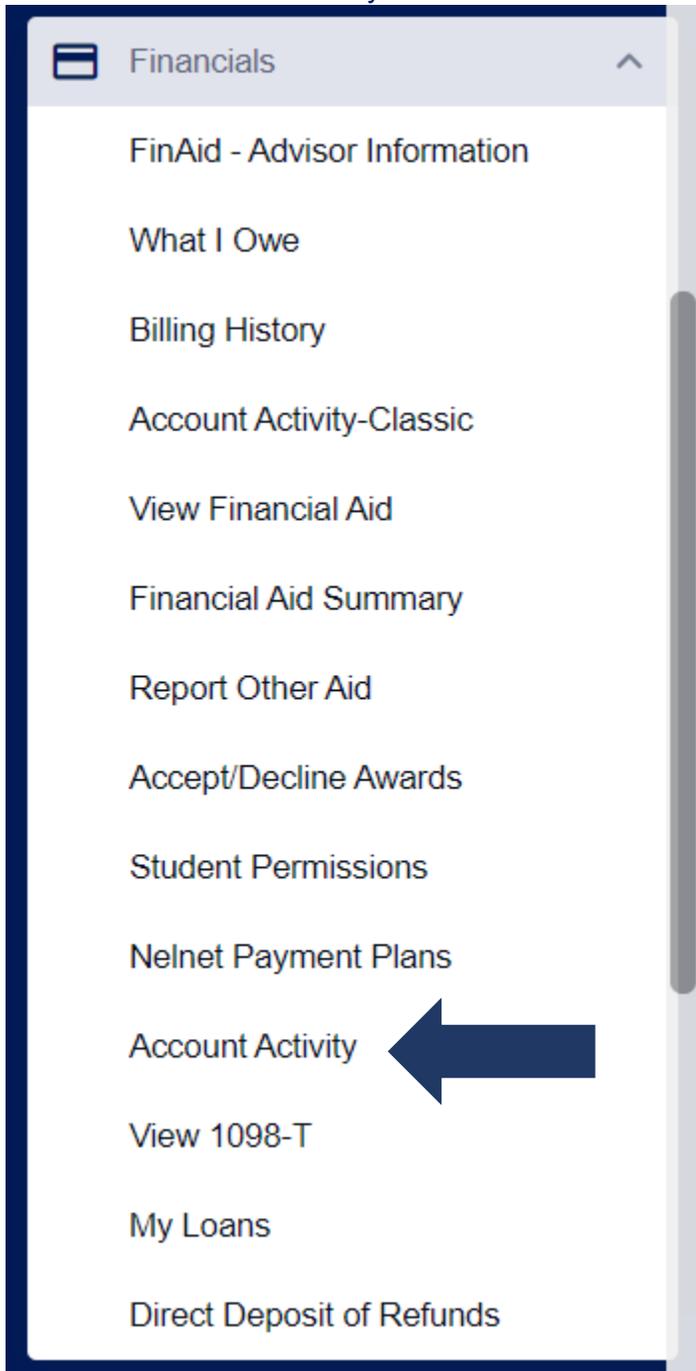
Invoice Due On 09/19/2020

Invoice Due On 06/12/2020

It should be noted that the bill is static and will reflect all the transactions in the specified billing period. Any transactions that occur after the bill is generated will not show up on the PDF bill but can be viewed in the Account Activity tab.

The View transactions by term or by date.

Click on the "Account Activity" tab



Sort by term

Account Activity 

Period: Term Term: 2020 Fall Term 

2021 Spring Term
2020 Fall Term

Summary

\$ <input type="text" value=""/>			
Charges	Payments	Refunds	Subtotal

Tuition and Fees appear as a **Charge**. Financial Aid and Payments appear as a **Payment**. Any excess will appear as a **Refund**. (Please note – reversals can sometimes appear on your account activity. Reversals can be payments or charges, but will have a negative value.)

Activity

DESCRIPTION	ACTIVITY TYPE	DATE	AMOUNT
Student Refund	REFUND	08/14/2020	\$ <input type="text" value=""/>
Direct PLUS Loan - G&P 3	PAYMENT	08/10/2020	\$ <input type="text" value=""/>
Direct Unsubsidized Loan 3	PAYMENT	08/10/2020	\$ <input type="text" value=""/>
School of Law Awards	PAYMENT	08/10/2020	\$ <input type="text" value=""/>
Tuition Law - JD	CHARGE	08/02/2020	-\$ <input type="text" value=""/>
Grad & Prof. Student Services	CHARGE	07/30/2020	-\$ <input type="text" value=""/>

The transactions can be sorted by oldest or most recent date by clicking the arrow next to DATE

Activity

DESCRIPTION	ACTIVITY TYPE	DATE 	AMOUNT
-------------	---------------	---	--------

Activity

DESCRIPTION	ACTIVITY TYPE	DATE 	AMOUNT
-------------	---------------	---	--------

You can also sort by a custom start and end date. Also, transactions that are being viewed on the page can be printed, it will open in a separate PDF.

Account Activity 

Period: Term Term: 2021 Fall Term 

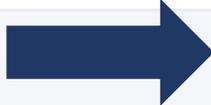
They can also be exported into a excel spreadsheet

Account Activity

Period: Term Term: 2021 Fall Term

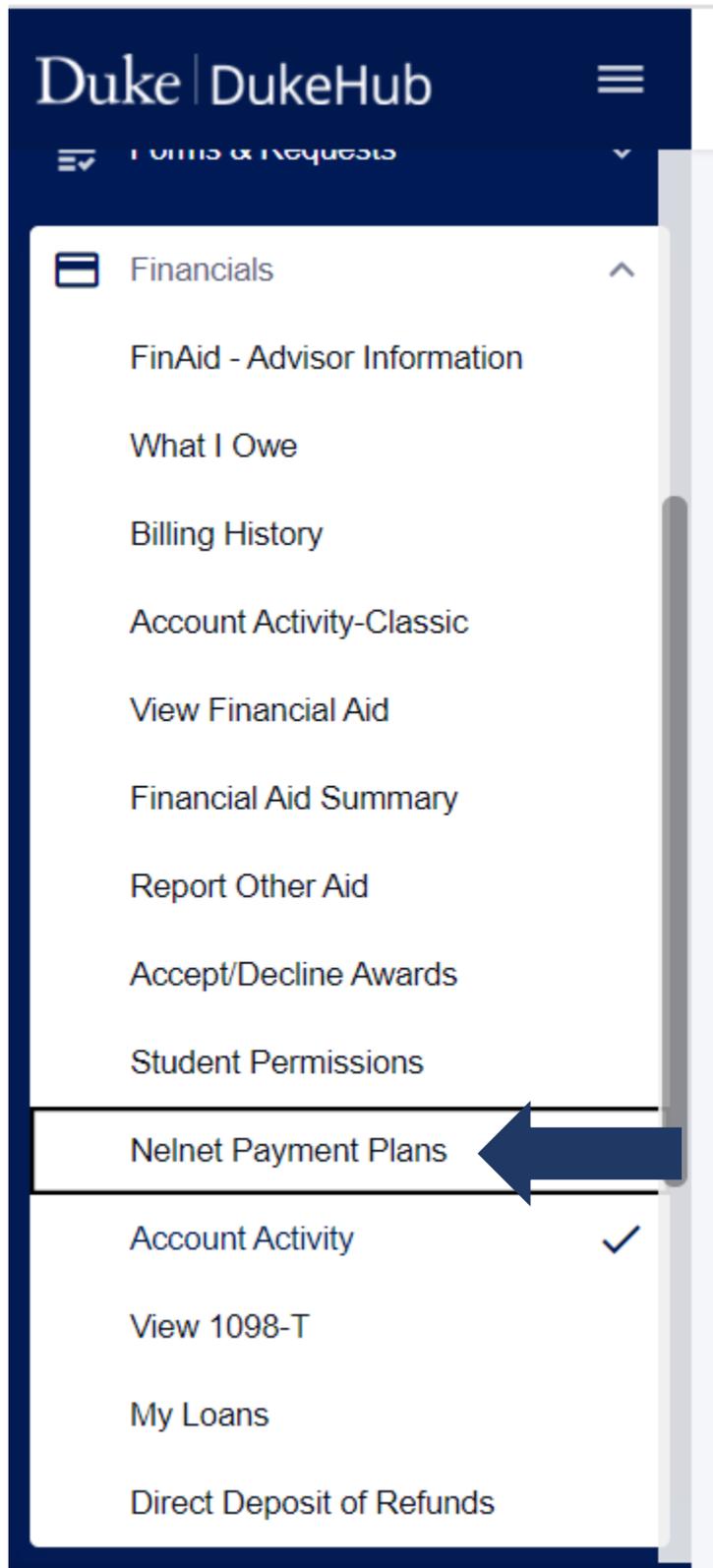
Settings

Download Print



How to sign up for a payment plan

Click on the “Nelnet Payment Plans” tab, a new window will open to the Nelnet payment plan website



How to view your 1098-T

Click on the “View 1098-T” tab. The most recent 1098-T information will display.

Duke TST View 1098-T

Year: 2019 View PDF

INFORMATION

Version:	Original	Printed Date:	01/23/2020
Federal Tax ID:	[REDACTED]	Transmittal Date:	03/17/2020
Institution:	Duke University		

Box Amount

Payments Received	Total:	[REDACTED]
Amount Billed	Total:	[REDACTED]
Prior Year Adjustments	Total:	[REDACTED]
> Scholarships or Grants	Total:	[REDACTED]
Prior Year Grant Adjustments	Total:	[REDACTED]

Click on “View PDF” for the PDF version of the 1098-T in a new window.

To view other years, click on the year drop down.

View 1098-T

Year: 2019 View PDF

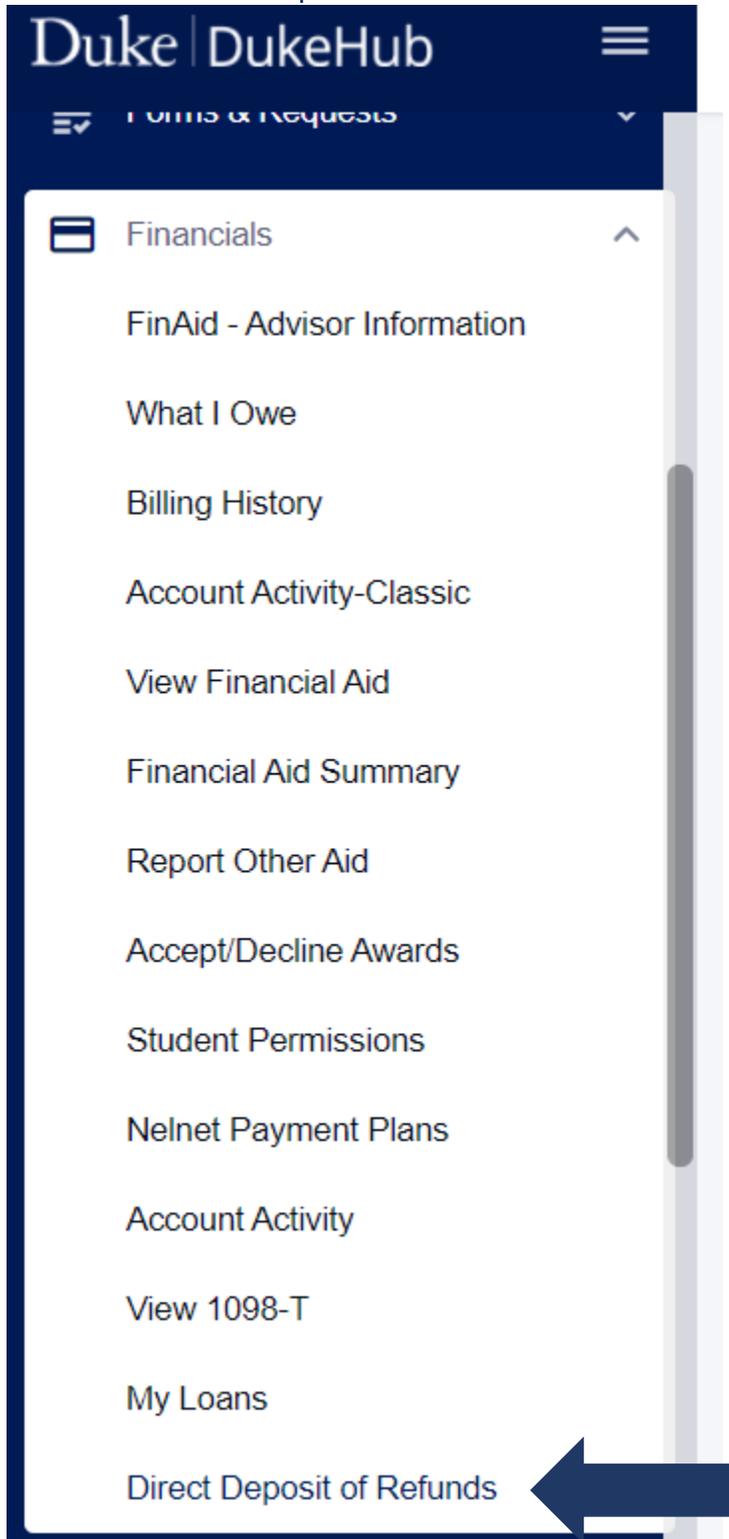
- 2019
- 2018
- 2017

Federal Tax ID: [REDACTED] Printed Date: 01/23/2020

Institution: Duke University Transmittal Date: 03/17/2020

How to Sign up for Direct Deposit

Click on the "Direct Deposit" tab



A page will come up with the option to add or update existing bank account information.

Direct Deposit Authorization for [REDACTED]

Please enter your bank account details below.

Account Type *:

Checking



Routing Number *

Account Number *

Confirm Account Number *

Yes, I agree to the [terms and conditions](#) of this agreement.

I authorize the deposit of my student refund to my bank account at the financial institution that I've designated. I have read, and agree to, all terms and conditions.

Submit Bank Account

View/Hide Sample Check

If you need to update the bank account information, delete the existing data, add the new information and click “Update Bank Account”

To Disable the account and not add new information, click “Disable This Account”

Direct Deposit Authorization for [redacted]

To modify your bank account details, click in any box to edit its content. Then click 'Update Bank Account' to save those changes.

ACCOUNT STATUS
Active Disable This Account

Account Type *:
Checking

Routing Number *:
[redacted]

Account Number *:
[redacted]

Confirm Account Number *:
[redacted]

Yes, I agree to the [terms and conditions](#) of this agreement.
I authorize the deposit of my student refund to my bank account at the financial institution that I've designated. I have read, and agree to, all terms and conditions.

Update Bank Account View/Hide Sample Check

The Account Activity-Classic view, this is the Account Activity page from the previous version of DukeHub, which will sort by the older term first.

Duke | DukeHub

Account Activity-Classic

Brenda Ndanu Onyango Student ID: 2049852

Account Activity

Your current account balance is: \$445.50

Options Collapse All Sections Print This Page

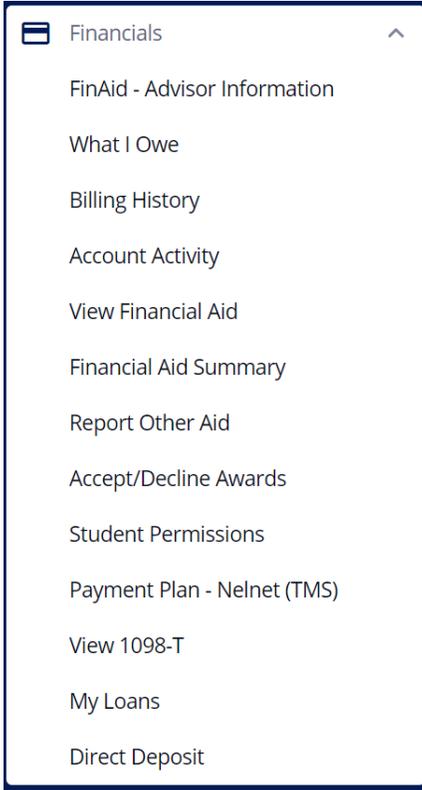
2012 Fall Term

Detail

Posted Date	Transaction Description	Amount	Total to Date
-------------	-------------------------	--------	---------------

Financial Aid Related Pages

To find contact information for your Financial Aid Office, select the **FinAid – Advisor Information** link.



A screenshot of a navigation menu titled "Financials" with a list of links. A large blue arrow points to the "FinAid - Advisor Information" link.

- Financials
- FinAid - Advisor Information
- What I Owe
- Billing History
- Account Activity
- View Financial Aid
- Financial Aid Summary
- Report Other Aid
- Accept/Decline Awards
- Student Permissions
- Payment Plan - Nelnet (TMS)
- View 1098-T
- My Loans
- Direct Deposit

Contact information will display. If you have an Academic Advisor, that persons information will display as well.



A screenshot of the "Advisor Information" page. It features a dropdown menu set to "Career", a table with columns "PROGRAM" and "CAREER", and a detailed view for "Law School Financial Aid" with contact information for a "FINANCIAL AID COUNSELOR".

Advisor Information

Career

PROGRAM	CAREER
Law School	Law School

Law School Financial Aid **FINANCIAL AID COUNSELOR**

Role: [Redacted]

Email: [Redacted]

Phone: [Redacted]

View Financial Aid

To view your awarded aid, click the View Financial Aid link.

Financials 

- FinAid - Advisor Information
- What I Owe
- Billing History
- Account Activity
- View Financial Aid 
- Financial Aid Summary
- Report Other Aid
- Accept/Decline Awards
- Student Permissions
- Payment Plan - Nelnet (TMS)
- View 1098-T
- My Loans
- Direct Deposit



Your awarded aid will display on this page, grouped by Term. Totals appear for each Term, and for the Aid Year. Sections can be expanded by clicking the '>' icon. Depending on the time in the term, some awards might have been accepted, but not yet disbursed.

View Financial Aid

Financial Aid Year: *
2020-2021 

Financial Aid Year 2020-2021

2021 Spring Term	Offered: \$45,894.00	Accepted: \$13,500.00	Disbursed: \$0.00																				
<table><thead><tr><th>DESCRIPTION</th><th>OFFERED</th><th>ACCEPTED</th><th>DISBURSED</th><th>EXPECTED DISBURSEMENT DATE</th></tr></thead><tbody><tr><td>Direct Unsubsidized Loan 3</td><td>\$10,250.00</td><td>\$0.00</td><td>-</td><td>-</td></tr><tr><td>Direct PLUS Loan-G&P 3</td><td>\$22,144.00</td><td>\$0.00</td><td>-</td><td>-</td></tr><tr><td>School of Law Awards</td><td>\$13,500.00</td><td>\$13,500.00</td><td>\$0.00</td><td>01/09/2021</td></tr></tbody></table>				DESCRIPTION	OFFERED	ACCEPTED	DISBURSED	EXPECTED DISBURSEMENT DATE	Direct Unsubsidized Loan 3	\$10,250.00	\$0.00	-	-	Direct PLUS Loan-G&P 3	\$22,144.00	\$0.00	-	-	School of Law Awards	\$13,500.00	\$13,500.00	\$0.00	01/09/2021
DESCRIPTION	OFFERED	ACCEPTED	DISBURSED	EXPECTED DISBURSEMENT DATE																			
Direct Unsubsidized Loan 3	\$10,250.00	\$0.00	-	-																			
Direct PLUS Loan-G&P 3	\$22,144.00	\$0.00	-	-																			
School of Law Awards	\$13,500.00	\$13,500.00	\$0.00	01/09/2021																			
> 2020 Fall Term	Offered: \$45,895.00	Accepted: \$13,500.00	Disbursed: \$13,500.00																				
Totals	Offered: \$91,789.00	Accepted: \$27,000.00	Disbursed: \$13,500.00																				

Financial Aid Summary

Click the Financial Aid Summary link.

- Financials ^
- FinAid - Advisor Information
- What I Owe
- Billing History
- Account Activity
- View Financial Aid
- Financial Aid Summary ✓
- Report Other Aid
- Accept/Decline Awards
- Student Permissions
- Payment Plan - Nelnet (TMS)
- View 1098-T
- My Loans
- Direct Deposit



The Financial Aid Summary page displays the sum of your Estimated Financial Aid budget (or Cost of Attendance) and the Total Aid Offered. Some students might also see Estimated Family Contribution and Remaining Need.

Financial Aid Summary

Financial Aid Year: 2020-2021

Financial Aid Year 2020-2021 Totals

\$91,789.00 Estimated Financial Aid Budget	\$91,789.00 Total Aid
--	---------------------------------

In addition, your Budget is displayed on the Summary page. The budget show costs for individual items. It is also grouped by term.

Financial Aid Year 2020-2021 Budget

Listed below is an estimate of items used to determine your costs.

2021 Spring Term Total: \$44,032.00

TERM BUDGET	
Books and Supplies:	\$312.00
Health Fee:	\$429.00
Housing:	\$5,202.00
Transportation:	\$828.00
Graduate Student Services Fee:	\$8.00
Board:	\$1,665.00
Estimated Loan Fees:	\$788.00
Miscellaneous:	\$1,800.00
Tuition:	\$33,000.00

> 2020 Fall Term Total: \$47,757.00

Accept/Decline Awards

- Financials ^
- FinAid - Advisor Information
- What I Owe
- Billing History
- Account Activity
- View Financial Aid
- Financial Aid Summary
- Report Other Aid
- Accept/Decline Awards ✓
- Student Permissions
- Payment Plan - Nelnet (TMS)
- View 1098-T
- My Loans
- Direct Deposit



The Accept/Decline page is where you go to accept or decline offered Financial Aid. There are three separate areas for awards on this page – New, Accepted and Declined.

Each award has an associated message in the right column. This message provides additional information about the award. Please review each message carefully, as some awards have additional requirements.

Financial Aid Year: 2020-2021

New (2) Accepted (1) Declined (0) ←

Direct Unsubsidized Loan 3 Offered amount: \$20,500.00 Accepted amount: \$0.00	Action	Direct Unsubsidized Loan 3 The Direct Unsubsidized Loan is a non-need based federal loan. Interest begins accruing from the date of disbursement. Before your loan funds can be disbursed,...
Direct PLUS Loan-G&P 3 Offered amount: \$44,289.00 Accepted amount: \$0.00	Action:	Direct PLUS Loan-G&P 3 The Direct Graduate PLUS Loan is a credit-based educational federal loan. Interest begins to accrue from the date of disbursement. Before your loan funds will...

To accept, decline or reduce an award, select the appropriate action from the drop-down menu.

1. Some awards (loans and work-study) can be accepted and reduced
2. Some awards (grants and scholarships) are typically pre-accepted, and require no action on this page.

Accept/Decline Awards

Financial Aid Year: 2020-2021 

New (2) Accepted (1) Declined (0)

Direct Unsubsidized Loan 3

Offered amount: \$20,500.00

Accepted amount: Reduce (If Needed):

Action: 

Cancel

Accept 

Decline

Direct Unsubsidized Loan 3

The Direct Unsubsidized Loan is a non-need based federal loan. Interest begins accruing from the date of disbursement. Before your loan funds can be disbursed,...

Show more

Direct PLUS Loan-G&P 3

Offered amount: \$44,289.00

Accepted amount: \$0.00

Action 

Direct PLUS Loan-G&P 3

The Direct Graduate PLUS Loan is a credit-based educational federal loan. Interest begins to accrue from the date of disbursement. Before your loan funds will...

Show more

After you have made your selection, click the Submit button.

Totals: Offered amount: \$91,789.00 Accepted amount: \$47,500.00 

After you click the Submit button, and depending on if you have been awarded a loan, you might receive a message about your award. Click the 'I Agree' checkbox, and then click OK.

Please review each award message carefully 

You have accepted a Federal Direct Grad PLUS Loan award which requires completion of a Promissory Note. If you have not already completed the required Entrance Counseling you will need to complete this as well. Both of the requirements can be completed at the Department of Education's website.

I agree 

You will receive confirmation you have accepted your award(s).

 **SUCCESS** 

1 Award has been successfully submitted.

My Loans

To review loans that you have borrowed while attending Duke University, click the My Loans link. Your expected Graduation Date as well as the total amount borrowed will display at the top.

Please Note – the amount borrowed may differ from the amount disbursed depending on when you are reviewing this information. For example, if you review the My Loans page in the Fall term, your Spring loans will have not yet disbursed.

My Loans

 **2023 Spring Term**
Expected Graduation Term

 **\$64,789.00**
Total Amount Borrowed

Loan List

The loans listed below represent the total amount of money you have borrowed through student loans while attending Duke University. The interest rate for your loans vary depending on the type of loan. Some of your student loans will also charge interest while you are in school. You may use repayment calculator to get an estimate of what you monthly repayment amount will be.

[Repayment Calculator](#)

Your Loans will be grouped by Loan Type, then by Aid Year. Each group will display a sub-total, with a total at the bottom of the page. Again, depending on when you view this information, the amount borrowed and the amount disbursed may differ.

Federal Loans				
These are loans funded by the federal government, and administered by third-party servicers. Your servicer's name with link to their website is listed below.				
DESCRIPTION				BORROWED AMOUNT TOTAL
Graduate PLUS Loan				\$44,289.00
YEAR	DISBURSED AMOUNT	FEE	INTEREST BEGINS ⓘ	AMOUNT BORROWED
2020-2021	\$21,207.00	\$938.00	Disbursement	\$22,145.00
Fed Stafford Loan-Unsubsidized				\$20,500.00
YEAR	DISBURSED AMOUNT	FEE	INTEREST BEGINS ⓘ	AMOUNT BORROWED
2020-2021	\$10,142.00	\$108.00	Disbursement	\$10,250.00
Federal Loans Subtotal				\$64,789.00

Repayment Calculator

There is a loan repayment calculator on the My Loans page.

Loan List

The loans listed below represent the total amount of money you have borrowed through student loans while attending Duke University. The interest rate for your loans vary depending on the type of loan. Some of your student loans will also charge interest while you are in school. You may use repayment calculator to get an estimate of what your monthly repayment amount will be.

 [Repayment Calculator](#)

The Repayment Calculator will pre-populate with the loans borrowed at Duke. Amounts, Interest Rates and Loan Term will also populate, but can each be updated or removed. Additional loans can be added at the bottom. Click the links in the Resources section for additional information.

Repayment Calculator

✕

▼ CALCULATION OVERVIEW

Principal Amount at Repayment (Amount) - The original amount borrowed plus accrued interest that will be added to principal at the time of repayment.

Interest Rate (Rate) - This is the annual rate at which interest is charged for your loan. The higher the interest rate, the more costly it is to have the loan. Use the same date as what is sent to the clearinghouse by the Registrar's office

Number of Years to Repay (Years) - Most loans have a ten year repayment schedule, but you can pay off the loan sooner without penalty. Shortening your repayment period will increase your monthly payment, and reduce the overall cost of your loan.

Estimated Monthly Payment Formula - $(rate/12)*principal\ amount\ at\ repayment / 1-(1+rate/12)^{-(years*12)}$

▼ RESOURCES

For additional information check: [Federal Direct Loans](#)
We are here to help you navigate your loans: Personal_Finance@Duke

DESCRIPTION	AMOUNT	RATE	YEARS
Description: <input type="text" value="Direct Unsubsidized Loan 3 (2020-21)"/>	Amount Total: <input type="text" value="10250"/>	Rate: <input type="text" value="6.5"/>	Years: <input type="text" value="10"/>
Estimated Payment			
Description: <input type="text" value="Direct PLUS Loan-G&P 3 (2020-2021)"/>	Amount Total: <input type="text" value="22145"/>	Rate: <input type="text" value="6.5"/>	Years: <input type="text" value="10"/>
Estimated Payment			

Total Monthly Payment (Estimated) \$367.84

