Schedule Builder

1. Navigate to Schedule Builder in DukeHub>REGISTRATION>Enrollment Bookbag>LAUNCH SCHEDULE BUILDER

2. All course statuses (open, closed and waitlist), all careers and all instruction modes are set as the default. You can narrow your choices in the fields below.

3. Add courses of interest. At this stage of the process, all sections of the courses are included.
4. Add breaks such as practice schedules and study time.

5. Generate potential schedules.

42 schedule combinations are available. Click “view” to see specific details regarding each schedule or roll-over the magnifying glass for a graphic display.

If you want to narrow your options, select View/Edit in the options column in the courses section. This will allow you to eliminate sections that you do not want.
Once you have saved your revisions, click Generate Schedules. Notice there are now only 28 options versus 42.

6. Import to ACES when you have found a schedule you like.

   **Important Note:** If you are in Schedule Builder for a long time, your ACES session may have timed out. Before importing, login to ACES and then return to the Schedule Builder window.

   Click “Return to ACES to Import”.
After your last class is imported, they will be easily identified in green. If you leave this page, the shading will disappear.