10 STUDENT PROFILE PAGE

The Profile page allows a student to review, and where applicable edit/update biographical information.

The first display area shows the student’s photo and biographical information that cannot be updated online. Students should contact the Registrar’s Office if there are any errors.

10.1 VIEW/E edit/ADD NAMES

Students can edit a preferred name and add a phonetic name.
10.2 Manage Relationships and Guest Access

Students can add and update relationships and grant those relationships access to their student information.

Scroll to the right to add or update guest access.
10.3 **View, Add, Update Addresses**

Students can update their Home and Local Addresses. Duke Residence Halls/Apartments, as well as Duke P.O boxes cannot be updated.

![Addresses](image)

10.4 **Add Update Phone Numbers**

![Phones](image)
10.5 **ADD, UPDATE EMAIL ADDRESSES**

**EMAIL**

- **Duke Alias**: jano.student@duke.edu
10.6 **ADD, EDIT EMERGENCY CONTACTS**

### EMERGENCY CONTACT

| Alan Student | Parent | 919/123-4567 |

### Emergency Contacts

Below is a list of your emergency contacts. To edit the information for a contact, select the Edit button. To add a contact, select the Add an Emergency Contact button.

For the Higher Education Opportunity Act of 2008, you may designate individuals to be notified in the event you are determined to be missing. Click [here](#) for details of Duke's policy.

<table>
<thead>
<tr>
<th>Primary Contact</th>
<th>Missing Person Contact</th>
<th>Contact Name</th>
<th>Relationship</th>
<th>Telephone Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Alan Student</td>
<td>Parent</td>
<td>Other 919/123-4567</td>
<td></td>
</tr>
</tbody>
</table>
10.7 Add, Update Religious Preference

No Religious Preference indicated.

Religious Preference

Please select your religious preference

- Independent Catholic
- Independent Baptist
- Islam (Muslim)
- Japan Holness Church
- Jesus Korea Hurnday
- Jewish
- Korean Evangelical
- Korean Evangelical Holness Ch
- Korean Methodist Church
- Korean Christian
- Korean Presbyterian
- Korean Presbyterian Church Am
- Latter-Day Saints (Mormon)
- Lutheran
- Lutheran Church-Wesleyan Synod
- Mennonite
- Metropolitan Community Church
- Missionary Baptist Church
- More...